**Pemigewasset Choral Society**

**Executive Board Meeting**

**October 1, 2018**

**In Attendance**: Sarah Bunkley, Eileen Curran-Kondrad, Joel Funk, Will Gunn, Dan Hale, Kay Hanson, Mary Lloyd-Evans, Ed Loranger, Ann Nichols, Anita Ross, Logan Ross, Susan Scrimshaw, Allan Stern, Sara Willingham

The meeting was called to order at 5:10pm.

Allan Stern moved to approve the minutes of the September 10, 2017 meeting as presented. Dan seconded and the motion carried.

**Director’s Report**- Will Gunn

Will is concerned that there are too few first sopranos in the chorus this semester. It was suggested that there might be some second sopranos that could change to sing first soprano.

Will was able to get approval from the producer/copywriter of the Rutter to have a flautist perform the Rutter with the chorus. Will has found a flautist from PSU for the Rutter piece in our up coming concert. Thus we will perform the Rutter with just the piano and flute.

The baritones and tenors are being squished into the back of the practice room. The alto singers could move a bit towards the side of the room so that the baritones and tenors can sit closer to the director. Will will deal with this at tonight’s rehearsal.

**Vice President’s Report**- Valerie Sargent (absent)

We have 90 active singers this semester. There are 11 new members.

Two singers started then dropped out. Their music has been turned in.

**President’s Report**- Ann Nichols

Pease Library charges no fee to Pemi for the use of their conference room. The Board now uses this room for their monthly Board meetings. After a brief discussion, Susan made a motion to donate $250 to Pease Library. Anita seconded the motion and the motion passed.

The Pease Library conference room is not available for our next Board meeting on November 5th. (The room has already been booked by another organization.) It was suggested that we look into using the NH Music Festival room (across from the Flying Monkey) for our next meeting. Perhaps Justin Stratton could arrange this.

The PSU contract has been agreed upon and signed. $750 (50% of our contracted rent) is due now. The rest is due at the end of the semester.

A minor change in the contract was further negotiated. There is a scheduling conflict. The Silver Hall stage will not be available for Pemi’s spring concert dress rehearsal, which was to be on April 29th. Instead of Monday April 29th, the dress rehearsal will now be on **Tuesday**, April 30, 2018. It is hoped that the choir will know of this well in advance and can accommodate this change in their plans.

According to the Pemi By-Laws, 2019, being an odd year is when the terms of President, Vice President, Wardrobe, and Librarian are due to turn over.

Marilyn Pomerantz is willing to take on being the Vice President for Pemi next year.

Mary Lloyd-Evans is going to have to leave her Librarian position before the spring term. Sarah Bunkley would like to be the Librarian in her place. Sarah volunteered the use of her barn to store the Pemi music library. (about 400 boxes).

Deborah Corr has not yet been apprised of the Board’s decision at our last meeting. The Board would like her to attend the monthly Board meetings while she is in training for the position of Treasurer.

**Treasurer’s Report**- Ed Loranger

No one has yet come forth to volunteer to manage the citrus sale fundraiser. Now is the time to be negotiating with the citrus company in Florida. The sale sheets need to be distributed at Christmas break and then the orders collected at the start of the spring semester. Pemi usually makes about $4,000 from the sale. The Board decided that there should be no more than 5 items on the order forms. The person who takes this on needs to very organized, persistent, and have the ability to meet deadlines and chase people around for orders and money. It was suggested that we announce our need for someone to come forth at tonight’s rehearsal. Perhaps confronting a specific person in a “face-to-face-ask” would be effective.

Ed presented his monthly Treasurer’s Report to the Board. Eighty-six people have paid their music fees. There are still a few that need to be reminded to pay. We might be able to get better interest rates on our CD’s through another bank. It is hoped that Ed and Deborah Corr (next year’s new Treasurer) can shop for better rates.

Those singers who want their own copy of the Rutter need to pay tonight.

**Marketing/PR/Fundraising Committee Report**- Susan Scrimshaw

Susan and Allan presented the cover design for the concert program (designed by Sally Grand). The Board approved the design.

Susan wants to get the fundraising letter out. She needs a list of current members from Val. Letters will be sent to current members, former donors and former members.

Susan Scrimshaw and Allan Stern attended the annual Holmes Heritage Society reception, ceremony and dinner on September 28th in the Prospect Dining Hall at PSU. There they saw and had a long talk with Bob and Margo Swift. The Swifts are pleased with the direction that Pemi is going. They also met Hannah Grady, the Swift Scholarship recipient.

While there Susan met Dr. Birx, the current President of PSU. They agreed to set up a meeting to discuss the relationship of PSU and the Pemi Choral Society.

Sponsorship of the spring orchestra:

We need to start soliciting for the orchestra chairs and determine the certain levels of sponsorship. It was suggested that Susan look at John Kreitler’s (last year’s fundraising chairmen) notes for giving guidelines. If a donor gives $500 they will get recognized for giving a chair and again on the list of donors as giving $500.

Ann will make an announcement at tonight’s rehearsal. Our chorus needs friends and members to support our chorus. She wants choir members to know that they will soon be contacted and be solicited for their support.

**Librarian’s Report**- Mary Lloyd-Evans

Mary is trying to reach the people who registered to sing and then dropped out. She needs to retrieve their music. There are still three sets of music that have not been returned from our previous semester. (It may be a lost cause.)

We need to cull the boxes for the selections that Will is having us sing in the spring (along with *Frostiana*).

**Wardrobe**- nothing to report

**Other**

Hannah Grady, recipient of the Robert and Margo Swift Scholarship, sent the Pemi Board a thank you letter. Ann Nichols read the letter to the Board.

It was decided that the Pemi music library will be moved from Wendell Broom’s barn to Sarah Bunkley’s barn. Sarah will have her trailer available on December 2nd. Those who can help can assemble at Wendell’s barn at noon on Dec. 2nd.

Sarah Bunkley moved to adjourn. Dan seconded the motion and the meeting adjourned at 6:05pm.

The next meeting of the Pemi Choral Society Board of Directors will be at 5:00 pm, November 5, 2018 at a yet to be determined location.

Respectfully submitted by,

Kay Hanson, Secretary for the Pemi Choral Society Board of Directors