**Pemigewasset Choral Society**

**Board of Directors Meeting**

**October 7, 2019**

**In Attendance**: Robbin Adams, Sarah Bunkley, Deborah Corr, Eileen Curran-Kondrad, Joel Funk, Will Gunn, Dan Hale, Kay Hanson, Ann Nichols, Marilyn Pomerantz, Allan Stern, Sara Willingham

**Approval of the Minutes**

The minutes of the September 8, 2019 meeting were approved as presented.

**Director’s Report**- Will Gunn

The November 11th rehearsal needs to be cancelled. PSU will be closed that day (Veterans’ Day). The PRHS practice space is not available. Will is also not available that night.

**President’s Report-** Ann Nichols

**Fudge Sale**-Should we have the fudge fundraising sale this year?

It is too much soliciting against our already established honey and maple syrup fundraiser to sell fudge during the fall semester. Joel is willing to run the fudge sale even though he will be away for a good part of the spring semester. People like the fudge and it is a good product. It is not as involved and difficult as the citrus fruit sale. We will see if anyone from the general membership would be willing to help Joel with the fudge sale.

**Potluck Supper**- The potluck supper is next week and will be held at the Rumney Baptist Church. Anita Ross and Logan Ross had offered to help with the potluck but are having transportation problems.

 Becky McCuin has been organizing and setting up the potluck for many years. She is unable to organize it this year. Sarah Bunkley and Marilyn Pomerantz volunteered to get the potluck setup and organized. Becky’s sister will be bringing the table decorations to tonight’s rehearsal.. Sarah said she will take the decorations to her house and store them in her dining room (along with all the music scores and concert wardrobe bows and scarves that are already there).

**Reserving the meeting space at Pease Library**- Allan has made arrangement with Pease Library, reserving the meeting space for our upcoming Board meetings: Nov 4, Nov 25, and Feb 3.

**Vice President’s Report**- Marilyn Pomerantz

Pemi had a mailing list of 250 people (people who had ever sung with Pemi). It was discovered that at least 3 dozen on the list were now deceased. Marilyn culled the list with the aid of Dan Hale, Kathy Hillier and Val Sargent. The culled list is now relatively clean.

The Pemi list of active singers is now as follows:

|  |  |  |
| --- | --- | --- |
| **voice part** | **currently singing** | **new members** |
| Soprano 1 | 14 | 4 |
| Soprano 2 | 19 | 9 |
| Alto 1 | 18 | 3 |
| Alto 2 | 17 | 1 |
| Tenor 1 | 9 | 2 |
| Tenor 2 | 5 | 0 |
| Bass 1 | 7 | 1 |
| Bass 2 | 7 | 3 |

In all we have 23 new singers. Some are new to the area and found us on our website. Some have attended concerts in the past and then been inspired to join Pemi.

We now have 95 active singers (plus or minus one). In the past few years our membership numbers have been running between 80 to 90 members.

**Treasurer’s Report**- Deborah Corr

Five people have not yet paid their dues. They maybe need a financial waiver. This will be looked into with tact.

 Deb has received an invoice from Proforma Printers for $1,328.22, the printing cost for last spring’s concert. The bill originally went to Anita Ross’s address. And has somehow just reached Deb. This means that our last year’s books are not as well balanced as we thought they were. The money will have to come from this year’s budget to pay the bill. We have the cash resources to do so. But we will be overspending our printing budget line to pay it.

Deb Corr and Allan Stern have worked up a spreadsheet to keep track of incoming donations.

**Fundraising Report**- Allan Stern

Almost 200 fundraising letters were mailed out: 96 letters went out to current singers, 100 to the list of friends, and 23 to non-singer contributors.

So far $7,490 has been raised: $4,290 in contributions and $3,200 in pledges.

Of the 11 concert chairs, 9 have already been covered.

The list of contributors needs to be submitted to the printer by November 1st.

**Publicity Report**- Anita Ross

Anita has been dealing with concert program designer, Sally Grand. They are in the process of working out the design for the programs, flyers and posters. Sally uses the Minuteman Press for printing. Susan Fitzgerald (of the Minuteman Press) has given us the quote of $861.98 for the printing of the bookmarks posters and concert programs. Though this is considerably less than what we paid to Proforma for last spring’s printing, Dan would like to see us seek quotes from two other local printers.

The communication between Sally Grand and the publicity committee needs to be streamlined. Allan will be the liaison for the publicity committee.

**Librarian’s Report**-Sarah Bunkley

The recently ordered boxes for music scores have not yet been delivered. Her dining room is now the storage spot for the Pemi music library, wardrobe bow ties and scarves, and (added tonight) table decorations and needs for the potluck supper.

**Wardrobe Report-** Eileen Curran-Kondrad

Wardrobe attire for the December concerts will be the same as last year. Eileen will meet with new members and explain concert attire needs, details, and standards.

**Other**

There will be two Board Meetings in November on the 4th and the 25th. Dress rehearsal will be on December 2nd.

Dan showed the Board preliminary honey and syrup order forms. We will be selling clover honey instead of the cranberry honey we had last year. Dan is planning to have order forms passed out at rehearsal next week. All orders will need to be back by November 18. Sarah and Dan will bring the filled orders from McLure’s to the last Pemi rehearsal.

Orders and money must be turned in together at the same time and to the proper person in charge of collecting the orders and money. We are still trying to find out what happened to a lost check in our past citrus sale.

Should we record our upcoming concert? Discussion: We do not make money on recording the concert. It is cash in and cash out. If we pay royalties the cost to record will greatly increase making the CDs expensive. We could cut a recording for archival use without paying royalties. We would assume huge liabilities without royalty rights being paid for. It is a multi-month process to pursue royalty companies. At tonight’s rehearsal, Sarah Bunkley will ask for members with strong opinions on whether or not to record, to come forth and discuss this with her.

Joel asked if there was someone else who wants to be on the Board as he will be away for much of the spring semester. Is it effective to have a non-singer on the Board? It was felt that Joel could still be an effective Board member under those circumstances.

Pemi could be receiving Amazon Smile donations. Once Pemi’s non-profit domain registration is in place and this information is made available to Amazon, Pemi would be eligible to receive Amazon Smile benefits. Pemi’s generic email address should go to Treasurer, Deb Corr

Dan reminded us that this is an even numbered year for term expirations and nominations.

Respectfully Submitted by,

Kay Hanson, Secretary for the Pemi Choral Society Board of Directors.