**Pemigewasset Choral Society**

**Board of Directors Meeting**

**November 5, 2019**

**In Attendance**: Robbin Adams, Sarah Bunkley, Deborah Corr, Eileen Curran-Kondrad, Joel Funk, Will Gunn, Dan Hale, Kay Hanson, Ann Nichols, Anita Ross, Marilyn Pomerantz, Susan Scrimshaw, Allan Stern,

**Absent:** Logan Ross

Two of the three Swift Scholarship recipients came to meet with the Pemi Board. Charlotte Hickey is a sophomore music Tech major. She studies voice, and plays the piano and the flute. She is working towards a masters and/or doctorate degree in teaching music.

Chase Gaudette is a second semester senior. He is a percussionist and is involved in an independent study with Dr. Santori. He would like to develop music programs for first generation students (students who are the first in their families to attend college).

**Approval of the Minutes**

Marilyn moved that the minutes of the October 7, 2019 meeting be approved as presented. Sarah seconded and the motion carried.

**Director’s Report**- Will Gunn

ETC has offered to do a program advertisement swap with Pemi. They will give Pemi a free promotional ad in their ETC theatre program if they can have a free ad in the Pemi concert program.

We will need to redesign our promotional ad to include the dates for our upcoming spring concerts. Ann said she could do this in Publisher on her computer.

Deb moved that Pemi do a program swap with ETC. Anita seconded the motion and the motion carried.

The spring concert theme will focus on memory loss. Will wants to set up a platform/blog for choir members to share their memory loss stories and experiences they have had with relatives and family members. Will would like the board to think of an effective way to go about this. The board will revisit this at a future meeting.

**President’s Report**- Ann Nichols

Steve Angela asked for an attendance waiver. He would like to remain singing with Pemi this semester. He will have to miss the Sunday concert. After a short discussion, Will decided that Steve Angela could continue singing.

**Vice President’s Report**- Marilyn Pomerantz

Sally Davis had not been receiving the Pemi choir emails. After many tries, the problem was fixed by deleting her email from the list and reentering it.

There are currently 93 or 94 singers in our choir.

**Treasurer’s Report-** Deb Corr

Fund raising is going “swimmingly”. We have taken in more than ½ of the projected fundraising revenues.

Anita was able to get a very good price on printing the concert posters and bookmarks. She submitted an invoice from Minuteman Press to Deb.

Though our fundraising has been strong, we still need to have healthy concert revenues, and revenue from the syrup/honey sale and citrus sale.

Kay moved that the Treasurer’s Report be accepted as presented. Eileen seconded the motion, and the motion passed unanimously.

**Publicity-** Anita Ross

Getting the printing done has been less stressful this year. Anita has the posters and bookmarks for distribution at tonight’s rehearsal.

Will is still in the process of hiring 2 musicians to fill out the concert roster. He will need to get their names submitted for the concert program before the final printing deadline.

Logan will have the publicity article for the newspaper completed tonight. A submission to the Andover paper needs to happen right away as their deadline is coming up very soon. A picture and picture caption need to be submitted separately from the text (not embedded in the text).

**Fundraising Report**- Susan Scrimshaw

$13,155 has been raised so far. All the concert chairs have been funded.

The revenue from ad sales is $4,450. It was noted that the alto section did not submit an ad for the program.

Susan will check with Justin about obtaining additional ads for the spring concert program.

Allan and Susan attended the PSU annual donor appreciation luncheon on Pemi’s behalf. Maybe we should be soliciting for legacy gifts to help Pemi set up an endowment.

**Fudge Sale**

The Board encouraged Joel to go forth with the fudge fundraiser. Joel will distribute the selling materials to the choir on March 16th. The filled orders will be delivered to the choir rehearsal on April 28th. Last year the fudge sale fundraiser brought in $1,000.

We need to find a new citrus company to handle Pemi’s citrus fundraiser. We had some quality issues with the company we used last year. Last year’s sale brought in $2,931.65.

**Librarian’s Report**- Sarah Bunkley

Sarah has 520 boxes of music in her dining room. Eighty-three boxes of music are in her cabinet. The green boxes that the music has been stored in are the wrong size. Some of them can be used for the larger music scores, but the rest she will give away. The recently ordered boxes (of the correct size) are on backorder. She will be able to get the bulk of the music boxes into a cabinet when the new boxes arrive.

**Wardrobe Report-** Eileen Curran-Kondrad

Eileen has printed up more concert attire handouts. She will have the handouts on the piano at tonight’s rehearsal.

Eileen will get the flowers for the stage for our upcoming concert. She will order 6 poinsettias.

The next Board Meeting will be on Monday, November 25, 2019. Parking will be a problem that night due to the New England Band Festival being held on that night as well.

**Other:**

Dan says money is coming in from syrup and honey orders.

Pemi is officially registered with Amazon Smile. An announcement will be made at tonight’s rehearsal to make sure members are aware of this. There is also a link on the Pemi website.

Marilyn made a move to adjourn. Sarah seconded and the meeting adjourned at 6:05 pm.

Respectfully Submitted by,

Kay Hanson, Secretary for the Pemi Choral Society Board of Directors