**Pemigewasset Choral Society**

**Board of Directors Meeting**

**November 25, 2019**

**In Attendance**: Robbin Adams, Sarah Bunkley, Eileen Curran-Kondrad, Joel Funk, Will Gunn, Dan Hale, Kay Hanson, Ann Nichols, Marilyn Pomerantz, Anita Ross, Logan Ross, Susan Scrimshaw, Allan Stern, Sara Willingham

**Absent:** Deborah Corr

The **Meeting Minutes for November 5, 2019** meeting were perused and amended. It was decided that the meeting minutes should list those Board members that are absent. Sarah Bunkely made a motion to accept the minutes as amended. Dan seconded the motion and the motion carried.

**Director’s Report**- Will Gunn

Will was not able to attend the meeting until later. He submitted a written report that was discussed by the Board.

Will received some complaints from Pemi members. They had not received any notification of the cancellation of our last rehearsal (due to weather).

Discussion: Marilyn thought she had a complete email list for the entire choir. Who have we missed when setting up our choir email lists? Are there some new people that got missed? Ann will make an announcement at tonight’s rehearsal to try to identify those who are not getting her email communications. Marilyn will put a sheet on the piano for those people so that they can provide us with their contact email information.

Photos taken by Brad Dumont were used for Pemi publicity. Should we want to use his photos In the future, Brad would want to be paid for his work. Allan assured the Board that photo credits had been given for any pictures used on the website.

Susan took the photos of the musicians and their sponsors with her iPhone last spring. It was well received and she will plan to do that again at our upcoming concert.

We do not have money in our budget to hire a photographer. Robbin Adams said that her husband Peter, a professional videographer would gladly volunteer to take the needed publicity pictures. Robbin will make the arrangements with Will and Peter to get pictures at our upcoming concert.

**President’s Report**- Ann Nichols

Chris Mega is not interested in getting permissions for royalties. Some royalties could cost $175 to $200. Dan will talk to Bob Swift about royalties. Our Vivaldi *Gloria*, *Ding Dong Merrily on High*, and our concert sing-a-longs are all public domain pieces. The rest of our music would require contacting publishers and applying for royalty compensations.

We could record our concert with just one copy for our archives without infringing on copyrights.

Just the recordings of the public domain pieces could be sold to our choir. We would need a minimum order of 20 to 25 CDs to break even on our recording costs.

In the past we were not selling our recordings for profit and were selling to a closed audience (choir members only).

Ann will poll our membership and see if there are at least 25 members who would be willing to pay for a partial (public domain pieces only) recording of our concert.

**Vice President’s Report**- Marilyn Pomerantz

Marilyn’s report on whether or not members were receiving emails was already discussed earlier in the meeting.

**Treasurer’s Report-** Deb Corr (absent)

Advertising revenues as of 11/22/19 are $3,371.

Susan will find a volunteer for collecting money at the door in Gilford. We are all set with volunteers to collect the money at the Franklin and Plymouth concerts. Dan will check to see if Ed Loranger has the collection baskets and needed signs.

**Publicity Report-** Anita Ross and Logan Ross

Anita is so excited to have the programs all ready. Minuteman Press printed everything on time and was easy to work with.

An electronic version of the posters needs to be sent to Ann so that she can send it out to churches and newspapers. The poster also needs to be put up on the Pemi’s website homepage.

Anita will give Deb Corr the invoice from the printer.

It was thought that the printed posters were too large. It was hard to find space to post them on many bulletin boards. It was recommended that we get 8 ½” x 11” posters for the spring concert.

**Fundraising Report**- Susan Scrimshaw

As of 11/22/2019 sixty-eight donors have contributed $16,190. This is $6,000 over the budget for this year. Donors will be thanked in January with a letter that states tax information. There will probably be additional donations in the spring.

After talking with Justin Stratton, it appears that some past ad supporters have dropped out and new ones came in. He plans to recruit more program ads in the spring. We should revisit our ad expectations after the spring concert. We need to agree upon a minimum of what we want to generate for ads and outline some expectations. It was thought that a written agreement would be helpful.

Susan and Allan can house musicians at their house in Thornton. Sarah Bunkley says she too can house musicians as long as they are ok with “dogs, horses, cats, and hay”.

**Librarian’s Report-** Sarah Bunkley

The U-Haul has been ordered. Sarah has a team of people ready to move the risers and music stands.

Sarah submitted a written report:

Since the music has arrived in her house, Sarah has spent 320 hours sorting music. Pemi’s music scores are now properly sorted and stored in 4 extra large cabinets in Sarah’s barn. Sarah has compiled a spreadsheet that lists all the titles held within the cabinets.

She also compiled a list of culled scores. The culled scores need to be donated to an organization or thrown away. We need to figure out what organizations might be willing to take the culled music scores. If no volunteer comes forth to do this the scores will be discarded.

Sarah also submitted a list of items belonging to Pemi that are also being stored in her barn. Such items include a box of corsages and ties, assorted office supplies, etc.

The additional boxes Sarah ordered for storing the music cost $512 plus a shipping fee of around $200. The Board had originally allotted $500 for the purchase.

**Wardrobe Report**- Eileen Curran-Kondrad

Eileen has concert scarves and ties for singers to pickup tonight.

The flowers for the stage have been ordered.

Ann will mention the dress code during announcements at tonight’s rehearsal. Eileen will pass out copies of the dress code to new singers tonight.

**Other**

Pemi has made $1500 from the sale of syrup and honey. McClures is sold out of blueberry honey, but will be able to fill the orders will blueberry honey procured from a company in Lancaster.

Thirty Pemi members participated in the honey and syrup fundraiser. Dan has ordered 2 extra cases of both the honey and syrup that will be for sale at our concert venues.

There will be no citrus fundraiser this year. The orchard we dealt with last year did not come through with quality fruit in all of the orders. We have not been able to find a citrus company for this year.

Ann and the Board thanked the Fundraising Committee and the Librarian for all their hard work.

The next meeting of the Pemi Board of Directors will be on January 13, 2020. Allan will check with Pease Library to see if their meeting room is available then.

Marilyn moved that the meeting be adjourned. Allan seconded the motion. The motion carried and the meeting adjourned at 6:03pm.

Respectfully Submitted by,

Kay Hanson, Secretary for the Pemi Choral Society Board of Directors