**Pemigewasset Choral Society**

**Board of Directors Meeting**

**Zoom Conference**

**March 8, 2021**

**In Attendance**: Robbin Addams, Sarah Bunkley, Susan Chadwick, Deborah Corr, Eileen Curran-Kondrad Will Gunn, Dan Hale, Kay Hanson, Ann Nichols, Marilyn Pomerantz, Anita Ross, Logan Ross, Susan Scrimshaw, Allan Stern, Sara Willingham

**Approval or the Minutes for the February 15, 2021 meeting:**

Eileen moved to accept the minutes as presented. Anita seconded and the minutes were accepted as presented.

Robbin reports that the concert dates June 19th and 20th (and June 26th and 27th rain dates) have been confirmed with Plymouth Parks and Rec.

Ann has been trying to reach out to PSU to confirm Pemi’s use of Silver Hall for the fall of 2021. They have not been responding to her email. During our meeting, Sarah Bunkley was able to text her Silver Hall contact, Suzanne Hastings. Suzanne was able to give her the correct PSU contact information. The rehearsal schedule will be given to Tamera (one of the contact hosts of Silver Hall). Ann will correspond with Suzanne Hastings via email.

A contract for accompanist, Laura Belanger needs to be made. It was decided she should receive her normal ½ semester contract. Ann will reach out to Laura to arrange this.

**Vice President’s Report-** Marilyn Pomerantz

Will has a list of people who registered tor the zoom link. Sixty people have registered and 36 attended tonight’s rehearsal. Marilyn was asked to keep that list in her files.

**Treasurer’s Report-** Deb Corr

Our financial standing is solid at the moment. Deb had submitted her report on line. There were no questions from the Board for her.

How do we start to set up our next year’s budget with so many unknowns?

Susan will round up members of the Budget Committee (members as listed in the Pemi Bylaws).

We have never had a June concert before. We have a lot of changes that need to be addressed. We are not asking members to pay music fees this semester. The fundraiser in the fall helped and we have a good cash balance. Expenses for the June concert should be paid before the fiscal year ends on May 31st.

The Budget Committee will need to meet in early April. Deb asked that all departments email their list of budgetary needs to her. Then she can draw up a budget that will include their needs. She suggested that we look at the financial categories on the budget statement for guidelines.

**Publicity Report**- Anita Ross and Logan Ross

Logan has opened an Instagram page. He is also been posting more Pemi information on Facebook.

Anita and Logan need descriptions from Will on the music we are singing and notes about the composers. They could then release this to the press and social media. Susan Scrimshaw also needs this information for Fundraising. Will would like them to coordinate a joint publicity release with Mark Yasewicz, publicity contact for the Master Chorale.

Will needs to talk with Dan Pekins to clarify how we want to split the concert costs and logistics with the Master Chorale.

**Website**- Allan Stern

Susan Chadwick asked if it is ok for new singers to join us. Will wants to “keep the doors open for those who wish to attend. But not the last week in May.”

Allan will restructure the website so that the password protection won’t keep people out when they are visiting the site and contemplating signing up.

He will ensure that anyone can access information on the website and make it clear that singers are still welcome to join us. He plans to make these changes tomorrow.

We all need to press the “share” button on Facebook to get the word out faster about our live concert. Knowing that we will be singing in-person at rehearsals and in concert could attract more people to participate.

U-tube would not upload recorded rehearsals. The files are too large.

Will has spent a great deal of time making practice tracks of all parts to help singers learn the music.

Marilyn says that tenors and basses have been asking what time they are meeting on zoom. Answer: we are all meeting together. There are no sectionals.

It was decided that 6:30pm would be a better time to have our Pemi rehearsals (instead of 6:00pm). We will start this new schedule at next week’s rehearsal.

**Fundraising-** Susan Scrimshaw

Sixty letters thanking donors went out in the mail.

A “please donate” letter will go out again in the fall.

**Librarian Report**- Sarah Bunkley

Sarah will make up some music folders for those singers who would like “real music” (as opposed to music downloaded and then copied with a printer). She can distribute the folders in April.

**Other**

The concert time will be 4:00 pm. The sound people need to come early to set up on both days. The amphitheater is not a secure area for them to leave their equipment unattended over night between concerts.

Sue Chadwick had a question about when the nominating committee would meet. Due to COVID term limits were waived and the Board members agreed to stay on for another year. It was too hard to make changes during the pandemic.

The regular meeting was adjourned. The Board then went into an Executive Session.

Respectfully Submitted by,

Kay Hanson, Secretary for the Pemi Choral Society Board of Directors