**Pemigewasset Choral Society Board Meeting, Nov.22, 2021**

**In attendance:** Robbin Adams, Sue Chadwick, Deborah Corr, Will Gunn, Dan Hale, Mary Hazelton, Eileen Curran-Kondrad, Marilyn Pomerantz, Anita Ross, Logan Ross, Susan Scrimshaw, Allan Stern, Sarah Willingham. **Absent:** Sarah Bunkley

November 1 minutes approved.

**Director’s Report-Will**

Tamara Mahoney has resigned from her position at the Silver Center. This raises some concerns for Pemi since our status vis a vis our fees for rehearsal space at PSU may change as a result. Presently, because of our long-term relationship with the college, the normal fees have been waived in our contract. However, a new person may look at this differently. We are ok for the spring concert because we are considered a guest choir, but our future relationship with the college is uncertain. This may be a topic at our January retreat.

**Acting President’s Report-Marilyn**

* Letters from Swift Scholarship Recipients-These will go in the archives with Kathy Hillier. Bob and Margot received copies of these letters.
* Maple Syrup/ Honey Distribution- Dan. Sarah and Dan will meet early to do the distribution. We are very close to reaching our $2000 goal.
* Jan. 8th retreat. At Deb Corr’s house from 10am to 2pm. Bring a dish to share. Carpool if possible and ok to use neighbor’s area to park. Deb will have coffee. Marilyn will invite Ann Nichols.

Susan will give a gentle reminder to folks at rehearsal to get a booster.

Discussion about our mask requirement at concerts: Father Paul was concerned that our publicity says we require masks and that is not a requirement at the Franklin church. Dan will call him and apologize for the miscommunication. We will offer masks at all venues. If anyone refuses we will say we are sorry but we made a promise to our singers and the audience. We expect that people attending a Christmas choral concert will be considerate and reasonable.

**Vice President’s Report- Marilyn -**nothing to report.

**Treasurer’s Report-Deb**

Deb suggested the Board purchase Directors and Officers Insurance. The Pemi has not had this type of insurance in the past, but it is common for many nonprofit organizations. Unanimous vote to investigate purchasing this insurance from our insurance company.

Deb will give Sarah $800 cash to pay the 4 riser movers $100 each per concert for 2 concerts.

**Publicity Report-Anita and Logan/ Sue C.**

Anita had the programs early, thanks to Peter Adams. We will have the banner created by Peter, programs, and mask sign at concerts. Sue C. sent press releases to all local papers and posters to concert venues. Logan will put image of poster on Instagram.

**Fundraising Committee Report-Susan S.**

The fundraising goal is $13,000. We now have $17,675.57 in hand and just received commitment for another $100. Pledges will bring it to over $18,000. Budget for advertising is $4,000 and we have $2,600 and $450 coming in. Instruments are covered for the spring concerts. If folks still want to sponsor an instrument, others will step back.

**Librarian Report-Sarah**

“The librarian and Library are hunky dory.”

**Wardrobe Report-Eileen**

Poinsettias, boutonnieres and corsage have been ordered. Deb will have masks at rehearsal on Monday.

**Other business**

Jan. 8th retreat will take the place of a Jan. board meeting. First rehearsal will most likely be Jan. 10. Will is waiting on confirmation from Harmony.

**Next Board Meeting**

Monday, Feb. 7

Respectfully Submitted,

Mary Hazelton